



THE NYANDARUA NATIONAL POLYTECHNIC

P. O. Box 2033 20300
NYAHURURU

DECEMBER 2024 NEWSLETTER

APPRECIATION

Dear Parent/Guardian

We have come to the end of term successfully and we are grateful to God for bringing us this far. This is despite the challenge we had this term of the unplanned mid-term closure of the Polytechnic occasioned by students unrest. I wish to inform you that normal operations of the Polytechnic resumed after reopening in the week of October 14th -18th 2024 and the term's learning schedule continued uninterrupted until now when we close for the December holiday. The management and trainers in the Polytechnic worked extraordinarily hard to ensure that the lost training time was recovered and that students were adequately prepared to sit for their various exams and assessments both formative and summative. I would like to thank you most sincerely for your support throughout the ended term and assure you that our commitment to provide quality services as guided by our quality policy remains.

ASSESSMENTS

At the same time, I wish to clarify on the issue of assessments. It came to our attention from the complaints that the students raised during their unrest that the issue of assessments especially on the current CBET curriculum is still not clear among students and parents/guardians despite having addressed the same in our August newsletter and in previous communications. In this regard I would like to reiterate the following regarding assessments:

- Under the CBET curriculum which is the curriculum being offered in all TVET institutions in Kenya currently, there are two types of assessment – formative and summative.
 1. Formative assessment – this is a continuous assessment that takes place throughout the learning period and has no specific charges. These include CATS, assignments and practical assessments given during the normal classroom sessions and evaluated for award of marks.
 2. Summative assessment – this is done at the end of a unit of competency and includes both theory and practical assessments.
- Trainees must complete their formative assessments in order to qualify for summative assessment which is administered on completion of the unit of competency.

ASSESSMENTS CONTINUED...

It should be noted that both formative and summative assessments contribute to the final grading of a student at the end of a course.

- All summative assessments attract charges regardless of the examining body. This is because summative assessments involve various processes such as setting, validating, production (printing of both question papers and answer sheets), actual assessment, marking, verification, results processing, release of results and certification. All these processes involve people either as individual experts and/or organizations. Apart from internal experts the process engages external individuals and organizations at the different stages of the assessment. This is required in order to ensure the credibility of the assessment.

Summative assessment charges are based on the following three criteria:

- 1. The Level of Competency** - that is Level 3, 4, 5 and 6 are charged differently.
- 2. The Unit of Competency** - that is whether basic, common or core.

Basic units are those that offer life-skills and foundational knowledge that is required to function in society and also for later learning. They include numeracy skills, digital skills, communication skills, entrepreneurship skills, employability skills.

Common units provide skills that support the core courses. They are offered within a particular area of study with various specializations. These units vary from one area of study to another and from one specific course to another.

Core units offer skills that are most important and required to carry out roles in a specific discipline. They are central to work in a particular industry or occupation. The units offered differ from one discipline to another and from one course to another.

- 3. The Examining Body** – Different examining bodies have different charges for their summative assessments including Nyandarua National Polytechnic (NyNP) which is an examining body by virtue of being accredited as a Qualification Awarding Institution (QAI).

Courses offered by Nyandarua National Polytechnic are examined by the following examination bodies:

- 1. NyNP**
- 2. KNEC**
- 3. TVET-CDACC**
- 4. NITA**
- 5. KASNB**
- 6. HRMPEB**

ASSESSMENTS CONTINUED...

Students are always informed about the examining bodies for courses to which they are enrolled and the corresponding assessment charges based on the units that one takes in any assessment season. The assessment fees is paid in full in the term that the assessment will be done and is calculated as a total of the charge of every unit that the student will do in that particular assessment season.

A student may be required to do a number of summative assessments before he or she completes his or her studies depending on the level and the number of units to be covered in a particular course.

Summative assessment periods are mainly in the months of April, July and November every year and students are required to register by payment of assessment fees and submission of identification documents as they would be guided by their Heads of Department and the Examinations Officer.

The Nyandarua National Polytechnic Fee Structure 2024-2025 provides the payable assessment fee for different courses according to the units that the student is required to take in a term (All units for next term, January-April 2025 are available on the Polytechnic's website). Students will register for the units of competence offered in their respective departments under the guidance of the Heads of Department.

RESUMPTION OF TRAINING

The next term of January-April 2025 begins on Monday 6th January 2025.

OPENING PROGRAM FOR TERM 1 2025

Day/Date	Activity	Venue	Remarks
Monday 6 th January, 2025 - Friday 10 th January 2025	Online Registration of Readmitted continuing students	Students Portal	Only for students readmitted after unrest
Wednesday 8 th January, 2025 -Friday 10 th January, 2025	Admission of new students, Registration of continuing students and Readmission of students (Those NOT Readmitted after Unrest)	BLOCK E	All Departments
Monday 13 th January, 2025	Start of training	Tuition rooms	All Trainers and Trainees

Deferment and Change of Course

Trainees who wish to defer or change their courses should do so not later than the end of the second week from the beginning of a new term. No deferment or change of course will be allowed after this deadline.

PORTFOLIO OF EVIDENCE

The implementation of the CBET curriculum requires the maintenance of a Portfolio of Evidence (PoE) which is a record of the trainee learning progress also known as Formative assessment. It requires the use of instructional guides and workbooks all of which will require printing.

Consequently, parents and guardians are advised to provide the following for this purpose:

- Two reams of photocopying papers
- 1 spring file and 1 PoE album or a flash disk for the photos and videos

Note that it is the responsibility of the trainee to continually update and safely maintain their PoEs whether in hard or soft copies.

It is important for all students to bring all other departmental training materials as guided by their respective departments.

The trainees who are under KNEC and other programs will continue as scheduled until they complete their courses.

EXAMINATIONS AND ASSESSMENTS FOR TERM 3 2024

This term we had both internal and external examinations. They were administered in strict adherence to the standards and procedures provided in the academic policy and our quality standards manual. Parents/guardians are encouraged to discuss the term 3 results with their son / daughter immediately the results are released before opening dates of next term.

The examinations were done as follows:

1. Internal exams / CBET formative assessments were done from 4th December to 10th December 2024.
2. CBET summative assessments were done between 18th November and 3rd December 2024.
3. July KNEC exams, CDACC exams and NITA exams were done between 18th November to 6th December 2024.

At the same time, the July 2024 KNEC, CDACC and NITA examination results were released in October this year and the result slips are available at the registry.

Parents/guardians and students should also note that registration of March 2025 KNEC exams is ongoing.

The Polytechnic has continued to register positive improvement in all the courses. However, I wish to request your support in discussing and encouraging your son/daughter to work harder and remain focused on their academic goals in order to improve individual performance.

FEES PAYMENT

I would like to thank most of you for meeting your obligations in fees payment. This has contributed greatly to our being able to improve the learning environment for the trainees and trainers. However, some trainees have some fees arrears and this has slowed our operations.

I wish to draw your attention to the **New Government Education Funding Model**. This affected all the trainees who joined the Polytechnic from September 2023 onwards. Trainees who had joined earlier will continue with the old funding model. The government provides educational loans through the Higher Education Loans Boards (HELB) as well as the government scholarship. Please encourage your sons and daughters to take advantage of this fund to ensure that they do not accumulate fees arrears. All trainees are eligible for this loan and are advised to check regularly when the HELB portal is opened for application.

Parents are also advised to explore all other possible sources of funding like CDF bursaries and other bursaries and SCHOLARSHIPS from other quarters to minimize training disruptions due to nonpayment of fees.

All parents/guardians are advised to pay institutional fees in time to avoid unnecessary inconveniences. **All fees arrears should be cleared before the proceeding term.**

Kindly note that Parents/Guardians can pay the specified term's fee in installments after clearing the arrears as follows:

- 1. 50%** on admission/reporting during the first month of the term.
- 2. 30% on or before the 10th day of the 2nd month of the term.**
3. Clear the remaining balance of **20% on or before the 10th day of the third month** to enable the trainee to sit for exam/assessment.
4. No trainee will be allowed to **sit for end of term examinations, register for KNEC examinations, CDACC examinations and summative examinations, or attend classes without clearing the arrears and paying the required fees installments as guided above.**

The fee structure and a copy of this newsletter can be accessed through the trainees' portal, parents phones (through the link provided) and from the Polytechnic's website.

Fees should be deposited in the Polytechnic's Bank Account at:

**Nyandarua National Polytechnic, Equity Bank,
Nyahururu Branch
Account No. 0160296471157**

Bank Deposit slips should then be presented to the Accounts Office for issuance of a receipt.

SECURITY REPORT SEPTEMBER - DECEMBER 2024

The Polytechnic has remained commitment to fostering a safe and secure environment for learning and professional development.

As part of our ongoing efforts to enhance campus safety, the administration is implementing additional security measures designed to ensure the well-being of all members of our Polytechnic community. One key aspect of these measures is the requirement for all trainees to carry their Polytechnic identification cards or temporary gate passes at all times while on campus. Security personnel may request to see these IDs at the entrance gates or when accessing various services within the institution. This initiative aims to strengthen access control, minimize unauthorized entry, and maintain a secure and orderly environment.

In addition to ID requirements, all trainees are expected to strictly adhere to the established security protocols and procedures. These include cooperating with security staff during inspections, reporting any suspicious activity promptly, and following any emergency procedures as directed by the Polytechnic administration. Such measures are crucial to the smooth operation of our security systems and to ensuring the safety of everyone on campus.

We count on your cooperation and proactive participation in these initiatives. By working together, we can continue to maintain a safe, conducive, and supportive environment for academic excellence and personal growth.

Thank you for your understanding, vigilance, and commitment to ensure a safer place for all.

INDUSTRIAL LIAISON OFFICE

TERM THREE SEPTEMBER - DECEMBER 2024 ILO SUMMARY REPORT

S/ No.	DESCRIPTION	NUMBER
1	Trainees who went for mentorship	76
2	Trainees who went for attachment	34
3	Trainees proceeding for mentorship	50
4	Trainees proceeding for dual training	10
5	Dual training program started	4
6	Trainees who went for dual training industry block	56
7	Total training slots available	106
8	Collaboration agreement signed	2
9	Collaboration to be signed next term	10
10	Developed customized mentoring tools	5
11	Developed industry training plans	4

Industrial mentorship/attachment is an important component of learning. Parents/guardians should ensure that their sons and daughters attend the mentorship/attachment once within their training duration.

DEAN OF STUDENTS TERM THREE SEPTEMBER - DECEMBER 2024 REPORT**Activities Done**

S/NO.	DATE	ACTIVITY	VENUE	REMARKS
1	11 th September 2024	Opening prayer meeting	Graduation square	The Leadership of the Polytechnic led the entire institution's fraternity in dedicating the beginning term to God.
2	12 th -14 th September 2024	Students Council Academic Policy sensitization	RVIST	Students' Council members were sensitized on the revised academic policy particularly on the CBET curriculum implementation.
3	17 th September 2024	Senate meeting	Dining Hall	The students were offered an opportunity to air their issues which were addressed by the Polytechnic's Administration.
4	19 th September 2024	Induction of new students	Block E	The September 2024 intake students were inducted on the Polytechnic's operations and procedures.
5	23 rd November 2024	Training of students representatives	Building Block	Students Representatives were trained on leadership skills to enable them play their roles effectively.

CO-CURRICULAR ACTIVITIES

Trainees are encouraged to participate in co-curricular activities to nurture their talents as they also excel in academics. In term three, a range of co-curricular activities were carried out among them games and sports, and talent showcasing in particular modelling.

GAMES AND SPORTS

The following were the Games and Sports events for the term:

	ACTIVITY	MONTH	VENUE	RESULTS
1	BADILISHA CUP - SOCCER WOMEN	OCTOBER	OL JORO - OROK STADIUM	ONGOING
2	NYNP RUGBY TOURNAMENT	NOVEMBER	NYNP GROUNDS	NYNP RUGBY MEN TEAM FINISHED POSITION 1 OUT OF 6 TEAMS THAT PARTICIPATED
3.	BASKETBALL CIRCULAR TOURNAMENT	NOVEMBER	NYNP COURT	NYNP RUGBY MEN TEAM FINISHED POSITION 2 OUT OF 8 TEAMS THAT PARTICIPATED
4	NYNP SOCCER MEN FRIENDLY	NOVEMBER	NYNP GROUNDS	
5	NYNP VOLLEYBALL MEN AND WOMEN FRIENDLY	NOVEMBER	NYNP GROUNDS	

TALENT SHOWCASING - MODELLING

One of our students was crowned Mr. Jamhuri after his participation in Mr. and Miss Jamhuri Day competitions held recently in the University of Nairobi.

The current Mr. and Miss Nyandarua National Polytechnic participated in Mr. and Miss Mt. Kenya competitions held in Nyahururu and won. Parents /Guardians should support their sons and daughters who show interest in pursuing various talents.

NyNP SCOUTS ASSOCIATION DESK


S/NO.	DATE	ACTIVITY	VENUE	REMARKS
1.	30 th September 2024	KSA Thanksgiving Day	Rowallan Scouts Camp Centre - Nairobi	50 rovers joined other scouts members nationwide in a thanksgiving service.
2.	10th October 2024	National Mazingira Day	Nyandarua National Polytechnic	NyNP scouts fully participated in the national tree planting exercise to ensure that the environment is preserved for the future generations.
3.	27 th November 2024	National Employment Forum	Nyandarua National Polytechnic	The event was organized by the Ministry of Labour and Social Protection The scouts mounted a guard of honour for Cabinet Secretary, Dr. Alfred Mutua. They also participated in crowd management during the exercise.
4.	8th -13th December 2024	Eastern Africa Scouts Competitions (Education Camp)	Rowallan Scouts Camp Centre - Nairobi	50 rovers participated in this activity. Scout members from hosts: Kenya, Uganda, Tanzania, South Sudan, Ethiopia, Burundi and Rwanda came together to share ideas and to have fun. We are aiming to attend next year's Eastern Africa competitions which will be held in Burundi.

The activities were conducted with discipline and respect as the key objective of the Association. The recruitment of members in the Association continues every term. We urge parents and guardians to advise and encourage their sons or daughters to join the Association.

FINALLY, I TAKE THIS OPPORTUNITY TO WISH ALL OF YOU
AND YOUR FAMILIES HAPPY HOLIDAYS,
A MERRY AND PEACEFUL CHRISTMAS SEASON AND
A HAPPY AND PROSPEROUS NEW YEAR 2025.

WE PRAY AND LOOK FORWARD TO A BLESSED AND PRODUCTIVE NEW YEAR AND TERM IN
JANUARY 2025.

GOD BLESS US ALL AND NYANDARUA NATIONAL POLYTECHNIC.



Felix Mung'atu

CHIEF PRINCIPAL, NYANDARUA NATIONAL POLYTECHNIC